

# School Counselor Appraisal Instrument 2024-2025 Evaluation Calendar

PHASE	APPRAISAL CYCLE COMPONENT	TIMELINE FOR COMPLETION	KEY ACTIONS
Phase 1: Planning & Conference	Planning Conference	August 26 – October 18, 2024	<ul style="list-style-type: none"> <li>x Review principal/ counselor goal</li> <li>x Conduct conference</li> </ul>
Phase 2: Mid-Year Review & C&C	x Conduct performance Evaluation Conference		