

Survey Course Verification (SCV) for Teachers Quick Reference Card

The SCV Module allow teachers to review their courses and to verify that these assignments accurately reflect the instructional environment of the students. The courses are only those that are “survey eligible”, which means students from these courses may be sampled to take the Spring 2024 Student Experience Survey. Students also must meet eligibility requirements to be sampled.

SCV opens at 7 AM on February 5 and closes at 5 PM on February 16. Principals can approve courses through 6 PM on February 23. Corrections that were submitted by teachers, but not approved by principals, will be denied when SCV ends on February 23.

Access Your Survey eligible courses

Log onto MyData Portal and click Review Spring 2024 Survey Courses in the Survey Course Verification menu under Tools/Resources from the left menu.

Verify Your Courses

1. Review the survey eligible courses by course and section.
2. If the information is correct and you do not need any changes, click Submit to principal to finish.
3. If you are not the teacher of record for the identified course and section, select the Course Status for the specified course and section and Submit to principal.

Approval Process

Once you submit your
