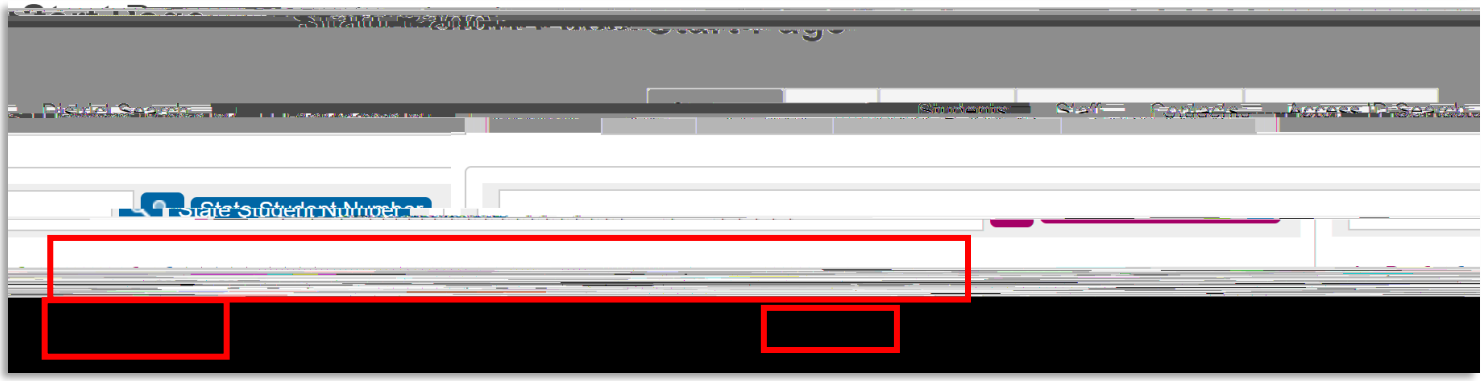
HOW TO REMOTE ENROLL A GROUP OF STUDENTS

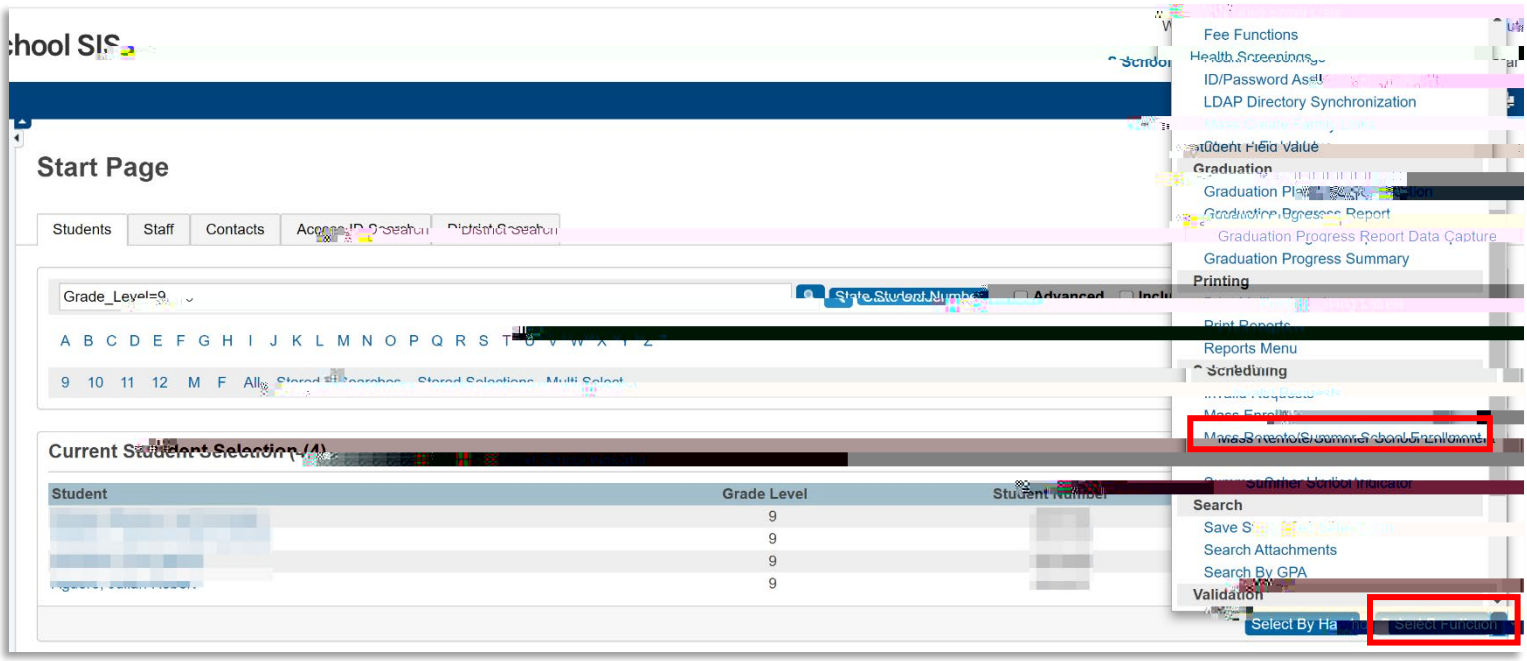
Follow these steps to Remote Enroll a Group of Students:

1. Sign into PowerSchool at https://dallasisd.powerschool.com/admin

2. Use **Multi Select** to enter a group of Student ID numbers OR select a group of students by alpha or grade level.



3. Below your group of students, click **Select Function** > **Scheduling** > **Mass Remote/Summer School Enrollment.**



4. Complete the following fields:
    a. Select the school from the dropdown
    b. a.TT2

HOW TO REMOTE ENROLL A SINGLE STUDENT

Follow these steps to Remote Enroll a Single Student:

1. Sign into PowerSchool at https://dallasisd.powerschool.com/admin

2. Enter the Student ID number or search for your student by last name.

3. Under **Enrollment**, select **Functions > Enroll Student in Remote/Summer School Class.**