Every family should have a Family Preparedness Plan that can assist in an emergency.

The Family Preparedness Plan should include the following:

Regularly update your child's school emergency card. You can request, keep a copy or use the optional form below to organize your information.

Designate a trusted adult who can care for your child if you cannot. Seek counsel from a legitimate legal organization for information on legal guardianship.

Review with the designated trusted adult their specific roles and responsibilities.

Securely store all important vital documents in a location that the child and/or assigned caregiver has access to. (Ex. birth certificate/passports, social security card, medical record, insurance card affidavits, ID, etc...)

Review with designated caregiver/quardian any financial assistance available for the care of your child.

Write down any medical conditions and/or medications of your child.

Make a list of emergency contact information that your child can use for assistance.